



**Borough of Bogota
Health Department**
375 Larch Avenue
Bogota, New Jersey, 07603
Phone: (201) 342-1736, extension 231
www.bogotaonline.org/board-of-health



Fee ~ \$30.00

On- Site Health Inspection conducted on the day of the Event(s)

SPECIAL EVENT LICENSE APPLICATION

EVENT INFORMATION:

NAME OF EVENT: _____

DATES & TIME OF EVENT: _____

EVENT ADDRESS: _____

FOOD VENDOR INFORMATION:

FOOD VENDOR'S NAME: _____

FOOD VENDOR'S COMMISSARY ADDRESS: _____

TYPE OF FOOD SERVED: _____

WHERE WILL FOOD BE PURCHASED: _____

WHERE WILL FOOD BE PREPARED: _____

HOW WILL FOOD BE KEPT COLD & HOT: _____

Submission of all special event applications shall include the following items below:

- a. A copy of a valid food manager and/or handling certification
- b. A copy of a valid retail food establishment license issued by their local health department or municipal jurisdiction to their retail establishment and/or the commissary facility.
- c. If a mobile food establishment operates out of a facility which they enlist retail food operations, a commissary agreement is required between both parties.
- d. A copy of an annual risk-based health inspection report or/and evaluation placard
- e. A fee amount of \$30.00 – check or money order only, NO CASH - made out to the Borough of Bogota.

~~~~~ For Health Department Use Only ~~~~~

Date: \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

Health Department Signature: \_\_\_\_\_ Health License # \_\_\_\_\_